

Superintendent's Letter
Tuesday, June 21, 2016

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.

Among the actions taken by the Board at its regular board meeting on Monday, June 20, 2016 were the following:

11.0 FINANCE (Motion Carried)

- 11.1 Approved** the 2016-2017 General Fund Budget with tax on real estate of 24.95 mills, as per resolution attached to permanent minutes, providing for expenditures of \$99,764,709.
- 11.2 Approved** the Homestead and Farmstead Exclusion Resolution for 2016-2017.
- 11.3** In keeping with Governmental Accounting and Financial Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, it is the board's intent to transfer any excess funds from 2015-16 year to the Capital Reserve Fund.
- 11.4 Approved** to place insurances with the following carriers for the 2016-2017 school year as recommended by our insurance broker, Tompkins Insurance.

Line	Carrier	Amount
Package/Automobile	Utica	\$251,974
Umbrella	Old Republic	\$38,255
Workers' Compensation	Eastern Alliance	\$264,520
School Leaders E&O	Utica	Part of Package
Privacy	Westchester Fire	\$11,292

5.0 Superintendent's Report (Motion Carried)

5.1 Child Rearing Leave

Jenna Knechtle, First Grade Teacher, Green Valley, beginning approximately 9/26/16 and ending approximately 3/27/17

5.2 Retirement

Barb Nowotarski, Classroom Nurse, Whitfield, eff. 6/9/16 (19 years with the Wilson School District)

5.3 Resignations/ End of Service

Susan Dobbs, Food service Worker, Spring Ridge, eff. the end of the 15-16 school year
George Fiore, High School Principal, eff. 8/1/16
Catherine Grothmann, Science Teacher, Southern, eff. 6/9/16
Tiffani Kinsey, School Psychologist, Green Valley, eff. 7/31/16
Jesse Philips, Special Education Teacher, High School, eff. 8/8/16

Demi Rodriguez, Special Education Instructional Assistant, Spring Ridge, eff. 6/8/16
Fina Whitmoyer, Secretarial Aide, Operations, eff. 6/30/16
Shirlene Foltz, Breakfast Food Service Worker, southern, eff. 6/16/16
George Eager, Social Studies, HS, effective 6/20/16
Donna Tothero, Residency Detective, effective 6/6/16
Laura Bender, Special Ed IA, eff. 6/16/16
Nicole Rowe, Guidance Counselor, Cornwall Terrace, eff 7/29/16

5.4 Support Staff

Joe Lambert, Substitute Crossing Guard, \$15.00 per hour, eff. 5/12/16
William Woytko, 2nd shift custodian, West, \$12.56 per hour, eff. 6/20/16

5.5 Change of Status

Shelly Campbell, Gifted Coordinator, High School to Gifted Coordinator, Southern, eff. 8/24/2016
Carol Drexel, Food service worker, Lower House to substitute food Service worker, \$ 9.87per hour, eff. the start of the 2016-2017 school year
Adam Molis, B+12 to B, eff. 8/19/2015 (proof of transcript)
Carolyn Peterson, Kindergarten Aide, 20 hours per week, no change in rate, Whitfield, eff. 8/29/2016
Jennifer Weidner, PT Secretarial Aide to Full Time Secretary to the Principal, \$13.89 per hour, eff. 6/6/16 (replacing Angela Wright who had a change in status)
Kim Duffy, Secretarial Aide, Spring Ridge, 29.5 hours per week, \$12.11 per hour, eff. 8/29/16 (replacing Deb Caltagirone who is having a change in status)
Darcie Saar, Gifted Teacher, Shiloh Hills, M to M+6, eff. 8/19/15 (confirmation of credits)
Nancee Wenzel, First Grade Teaching Assistant, Cornwall Terrace to Autistic Special education Instructional Assistant, Cornwall Terrace, 29.5 hours per week, \$12.93 per hour, eff. 8/29/16 (replacing Kim Dorney who resigned)

5.6 Professional Hire

a) Tyler Rutt

Education

Masters- Kutztown University, Reading Specialist, June 2016
Bachelors- Penn State, Special Ed., 2009

Experience

Teacher, Reading School District, January 2010- present

Degree, Credit Year, Salary

M, CY 1 \$52,264

Assignment

Professional Employee, Special Education/Social Studies, High School, eff. 8/24/16

b) Rebecca Shipe

Education

Bachelor of Science in Education, Millersville University, May 2016

Experience

Student Teaching Experience, Central York School District, August 2015- May 2016

Degree, Credit Year, Salary

B, CY 1, \$44,000

Assignment

Autistic Support teacher, Shiloh Hills, eff. 8/24/16 (new position)

5.7 Professional Employee Status

Temporary Professional Employees who have fulfilled the requirements of Section 1108 of the School Code of Pennsylvania and are eligible for the status of Professional Employee, all effective 6/9/16

Christy Austerberry	Rebecca Kremer
Madeline Bieber	Megan Matyas
Gregory Brooks	Kelly Mazur
Robert Early	Katelyn Moatz
Alexandra Fisichenich	Timmy Musser
Mark Greaves	Amanda Ruth
Molly Hodnik	Deanna Schmidt
Rebecca Horn	Samantha Simcox
Tiffani Kinsey	Charles Trovato

5.8 Summer Employment Operations- eff. 6/13/16-8/19/16, 24 hours per week

Stephanie Brown, \$7.25 per hour (new)
Kathy Cooper, \$8.00 per hour through 6/30/16, \$8.25 per hour eff. 7/1/16 (returning)
Eileen Jacobs, \$7.25 per hour (new)
Tammy Printz, \$7.25 per hour (new)
Marianne Van Reed, \$7.25 per hour (new)
Brianna Walker, \$7.25 per hour through 6/30/16, \$7.50 per hour eff. 7/16/16

5.9 Extracurricular

Chris Baldwin, Head Lifeguard, \$9.00 per hour
Aaron Chapple, swim lesson supervisor & youth water polo coach, \$13.00 per hour
Emily Baksic, swim instructor & lifeguard, \$7.75 per hour
Allison Jones, swim instructor & lifeguard, \$7.75 per hour
Margaret Foight, swim lesson and lifeguard, \$7.75 per hour
Michelle Mackinnon, marching band volunteer
Rebekah Marconi, HS Student Government Co Advisor- \$1096 (incorrect stipend approved last agenda)
Roger Sager, Auditorium sound booth/event manager, \$15.00/hr.

5.10 Approved the 2016 summer Elementary and Secondary ESY rates.

5.11 Approved the extended season for spring sports.

6.0 Consent Items (Consent)

6.1 Accepted with gratitude the following donation:

a) \$500 from the Houck Family to the Wilson West Middle School Student Activities Account

b) The donation of a pavilion to be constructed by Sal's Landscaping, at Spring Ridge Elementary School from the Spring Ridge Home School Association. Construction and all permits for the pavilion are to be paid by Spring Ridge Home School Association. Donation value approximately \$24,884.00

Roll Call

7.0 Human Resources

Roll Call #7.1 - #7.3 (Motion Carried)

- 7.1 Authorized** the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the June 20, 2016 Board meeting with action to be ratified by the Board of Education at the next official meeting.
- 7.2 Approved** the updated Act 93 and Support Staff job descriptions, effective 7/1/16, on file in the Human Resources Office.
- 7.3 Approved** the 2016-2017 Support Staff Compensation Ranges, effective 7/1/16

Roll Call #7.4 & #7.5 (Motion Carried)

- 7.4 Approved** the Administrative Merit Recommendations, effective 6/20/16.
- 7.5 Approved** the Administrative Salary Increases, effective 7/1/16.

Roll Call #7.5

- 7.6 Approved** the Support Staff Salary Increases, effective 7/1/16

8.0 Pupil Services (Motion Carried)

- 8.1 Granted permission** to enter the names of the **2016** Wilson graduates into the permanent minutes.
- 8.2 Granted permission** to approve the adoption of the Agreement and Release to allow a special education student to attend Wilson Theatre Camp from July 18, 2016-July 28, 2016 instead of ESY during the students regular 2016 ESY Program, to settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the district.
- 8.3 Approved** the contract with The Children's Home of Reading (CHOR Day Academy), to provide educational services to a special education student referred by the district, as needed, at a rate of \$150.00 per day for the 2015-2016 school year.
- 8.4 Granted permission** to contract with Austill's, to provide OT & PT services to special education students as listed in the contract, for the 2016-2017, 2017-2018, and 2018-2019 school years.
- 8.5 Approved** the purchase of 17 student slots with River Rock Academy for the 2016-2017 school year at a rate of \$113.30 per day for the first semester (92 school days) and 18 student slots at a rate of \$113.30 per day for the second semester (93 school days). River Rock will discount Wilson School District in lieu of rent bringing the annual cost to \$262,062.90
- 8.6 Approved** the Addendum to the April 7, 2015 Settlement Agreement and Release to fund student's attendance at Hill Top residential program for the 2016-2017 school year in lieu of transportation obligations to settle and compromise all claims raised by the parents and to authorize the Board President and Secretary to execute the agreement on behalf of the district.
- 8.7 Approved** the adoption of a Settlement Agreement and Release to establish an education fund to be held and managed by the district in the amount of Three Thousand dollars (\$3,000.00) to be used between June 6, 2016 and October 31, 2016; to settle and compromise all claims on the student's behalf and to authorize the Board President and Secretary to execute the agreement on behalf of the district.

- 8.8 Approved** the revised to contract with Kelly Mazur to provide OT services to special education students, at a cost of \$55.00 per hour for the period commencing on June 20, 2016 and terminating on August 26, 2016.

9.0 Technology & Media (No Items)

10.0 Operations (Motion Carried)

- 10.1 Granted permission** to use Capital Reserve Funds at the recommendation of the Facilities Committee for improvements to the Lower House Cafeteria Servicing Line at a cost of \$14,815.00.

11.0 Finance (Motion Carried)

(items #11.1 - #11.4 voted on earlier in the meeting)

- 11.5** Nomination of Board Treasurer for the July 2016 - 2017
Nomination: **Dr. Steve Chmielewski**
- 11.6** Election of Board Treasurer for July 2016 – June 2017
- 11.7 Granted permission** to set the Treasurer Salary at \$500 for 2016-17 school year.
- 11.8 Approved** the budget transfers dated May 12 through June 15, 2016
- 11.9 Approved** replacing Thomas Ruth with Curt Baker as an authorized signer on the District's bank accounts.

12.0 Curriculum and Staff Development (Motion Carried)

- 12.1 Approved** Mr. Curt Baker to be named as the authority directed to sign all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education through the E-Grant system.
- 12.2 Granted permission** for Jennifer Wallace and Olivia Grajewski to study abroad at Shijiazhuang No. 1 High School. Dates 1/20/17-2/27/17 (1 quarter). Students are responsible to make up all coursework missed from WSD. Cost to students TBA, cost to WSD \$0.00. Teachers-Grace Lee.

13.0 Transportation (No Items)

14.0 Food/Cafeteria (Motion Carried)

- 14.1 Approved** the 2016-17 Food Service budget of \$2,719,939.50 including the pricing as follows, which reflects an increase of \$0.10 of all elementary and middle school student breakfast and lunch prices. The senior high meal prices will be as indicated below as a result of taking the high schools off of the National School Meals programs. Adult meals have been adjusted accordingly.

Lunch

At \$2.60 for Elementary (Grade K-5) Platter
At \$2.80 for Middle School (Grade 6-8) Platter
At \$3.80 for Senior High (Grade 9-12) Platter
At \$5.00 for Adult Platter

Breakfast

At \$1.75 for Elementary (Grade k-5)
At \$1.95 for Middle School (Grade 6-8)

At \$2.50 for Senior High (Grade 9-12)

At \$3.00 for Adults

Milk

\$0.65 for all milk

A La Carte

Increase as necessary

14.2 Approved purchasing (1) 2016 Ford F-350 Cutaway with Supreme Spartan Van Body. Approximate cost of the purchase will be \$38,000.00. This is CoStars Contract pricing. Vehicle is being purchased through Manderbach Ford, Reading, PA. All costs will be paid for by Wilson Food Service Cafeteria funds. There is no cost to the General Fund.

14.3 Approved purchasing (1) Champion Conveyor Type Dishmachine for Whitfield Elementary Cafeteria. Approximate cost will be approximately \$48,000 which includes the removal of old machine, and installation of new machine. This is CoStars Contract pricing. Dishmachine is being purchased through Singer Equipment, Elverson, PA. This purchase will be paid for by Wilson Food Service Cafeteria funds. There is no cost to the General Fund.

15.0 Child Care (No Items)

16.0 Extra-Curricular (No Items)

17.0 Policies (Motion Carried #17.1)

17.1 Approved the following Board Policies:

Pol. #626 – Federal Fiscal Compliance (revised)

Pol. #626.1 – Travel Reimbursement – Federal Programs (new)

Pol. #827 – Conflict of Interest (new)

17.2 No Vote: Second Reading of the following Board Policy:

Pol. #249 – Bullying/Cyberbullying (revised)

18.0 Miscellaneous

Motion Carried - Roll Call

18.1 Dr. Chmielewski asked the board to set the Board Treasurer Salary at \$0.00.

Mr. Wolf moved, seconded by Mr. Nigrini to accept Dr. Chmielewski's request that the Treasurer's salary for 2016/17 be \$0.00